| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | 1. Contract Number | Page of Pages | |
|---|---|---|---|
| | DCKA-2026-Q-0077 | 1 | 4 |

| 2. Amendment/Modification Number | 3. Effective Date | 4. Requisition/Purchase Request No. | 5. Solicitation Caption |
|---|---|---|---|
| Amendment No. 1 | See Box 16C | | Rehabilitation of Mall Tunnel |

| 6. Issued by: Code | 7. Administered by (If other than line 6) |
|---|---|
| District Department of Transportation<br>Office of Contracting and Procurement<br>250 M Street SE – Suite 700<br>Washington, DC 20003 | Operations Administration<br>District Department of Transportation<br>250 M Street SE, Suite 700<br>Washington, DC 20003 |

| 8. Name and Address of Contractor (No. street, city, county, state and zip code) | | |
|---|---|---|
| TO ALL PROSPECTIVE OFFERORS | | 9A. Amendment of Solicitation No.<br>DCKA-2026-Q-0077 |
| | X | 9B. Dated (See Item 11)<br>May 5, 2026 |
| | | 10A. Modification of Contractor/Order No. |
| Code Facility | | 10B. Dated (See Item 13) |

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☒ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

| | |
|---|---|
| | A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A. |
| | B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of: |
| | C. This supplemental agreement is entered into pursuant to authority of 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended |
| | D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions |

**E. IMPORTANT:** Contractor ☐ is not ☒ is required to sign this document and return one (1) copy to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

Solicitation No.: DCKA-2026-Q-0077 is hereby amended as follows:

1. **The closing date for response submission is hereby extended from May 20, 2026, to May 27, 2026. The closing time will remain the same, 2:00 p.m. EST.**

2. **Delete Section "H.5 DIVERSION, REASSIGNMENT, AND REPLACEMENT OF KEY PERSONNEL" in its entirety and replace it with below**:

## H.5 DIVERSION, REASSIGNMENT, AND REPLACEMENT OF KEY PERSONNEL

H.5.1 The Consultant shall retain the Key Personnel identified in this section at all times. All changes in Key Personnel shall be pre-approved by the Contracting Officer or their designee. Key Personnel may be required to be co-located with DDOT personnel.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

| 15A. Name and Title of Signer (Type or print) | | 16A. Name of Contracting Officer<br>Louis Brown<br>Contracting Officer | |
|---|---|---|---|
| 15B. Name of Contractor<br>(Signature of person authorized to sign) | 15C. Date Signed | 16B. District of Columbia<br>Louis M Brown<br>(Signature of Contracting Officer) | 16C. Date Signed<br>05/05/2026 |

H.5.2 Key Personnel Quantities & Qualifications. The Consultant shall have the Key Personnel identified in the table:

| Key Personnel - Role on Contract | Qty | Education | Total Years of Experience | License Requirements |
|---|---|---|---|---|
| Project Manager | 1 | Bachelor's Degree in Civil/Structural Engineering | A minimum of 10 years of tunnel maintenance and inspection experience and has worked on projects of similar size | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Structural Engineer | 1 | Bachelor's or Master's Degree in Civil/Structural Engineering | A minimum of 10 years with a minimum of 5 years of experience on Tunnel-related projects | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Mechanical Engineer | 1 | Bachelor's or Master's Degree in Mechanical Engineering | A minimum of 10 years with a minimum of 5 years of experience on Tunnel-related projects | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Electrical Engineer | 1 | Bachelor's or Master's Degree in Electrical Engineering | A minimum of 10 years of professional experience | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Structural Inspection Team Leader | 1 | Appropriate combination of education and experience as described in the National Tunnel Inspection Standards (NTIS) | 6 years of tunnel or bridge inspection experience | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Mechanical Inspection Team Leader | 1 | Appropriate combination of education and experience as described in the National Tunnel Inspection Standards (NTIS) | 6 years of tunnel or bridge inspection experience | Professional Engineer (PE) or Chartered Engineer (CEng) |
| Electrical Inspection Team Leader | 1 | Appropriate combination of education and experience as described in the National Tunnel Inspection Standards (NTIS) | 6 years of tunnel or bridge inspection experience | Professional Engineer (PE) or Chartered Engineer (CEng) |
| IT System Administration (ITSA) Support Staff | 1 | Bachelor's degree, with a technical major | 5 years of system administration experience | - |

H.5.3 Key Personnel Role Descriptions: DDOT has identified the following key personnel positions. The consultant shall not be permitted to change the key personnel named in response to the RFQ, except for good cause, and only with the contract administrator's approval.

H.5.3.1 Project Manager (PM): The project manager shall be responsible for the overall management and delivery of the project. The project manager shall be responsible for the supervision of the consultant staff, attend meetings, responsible for the overall project that includes, but not limited to, design, inspection, construction, analysis, testing, investigation, and shall have the necessary expertise and experience required to supervise and exercise a degree of control of all type of work under the contract. The individual should be capable of answering questions/inquiries relevant to the project, avoiding and resolving disputes, coordinating, and obtaining the needed permits, coordinating any required public outreach and public meetings, managing the project budget and schedule, and shall be responsible for ensuring that personnel and other resources are made available when needed. Project manager shall hold a Bachelor of Science degree in Civil Engineering and a minimum of ten years of tunnel maintenance and inspection experience and has worked on projects similar in size and complexity to this project. The PM must be a professional engineer.

H.5.3.2 Tunnel Structural/Mechanical/Electrical Engineer: The tunnel engineers shall be competent in tunnel engineering for their respective fields.

The tunnel structural engineer shall possess substantial experience in tunnel structural engineering, particularly as it pertains to tunnel and highway infrastructure. This experience must include, but is not limited to, the design of structural elements, maintenance of tunnel structures, and strategies to minimize environmental impacts. The tunnel structural engineer will be responsible for coordinating various design disciplines and ensuring that the overall design complies with all applicable codes, standards, and manuals.

In addition to technical expertise, the tunnel structural engineer must demonstrate the ability to independently execute a full range of tunnel and highway design tasks, including civil tasks and the quality review of structural calculations, drawings, and submittals.

The qualifications required for the structural engineer shall also apply to the mechanical and electrical engineers engaged in the tunnel-related design for their fields.

All tunnel structural, mechanical, and electrical engineers shall be responsible for establishing and managing a comprehensive quality assurance/quality control (QA/QC) program. This program shall cover all relevant disciplines involved in the design and shall include the thorough review of technical reports, design documents, working/shop drawings, specifications, constructability assessments and the inspection/acceptance of tasks performed by others.

At a minimum, structural, mechanical, and electrical engineers engaged in tunnel-related work shall be registered and licensed professional engineers. They must hold a bachelor's degree in their respective field of engineering and possess no less than 10 years of professional experience within their discipline.

H.5.3.3 Inspection Structural/Mechanical/Electrical Team Leader: The team leader is the person on-site who oversees the tunnel inspection team. This person is responsible for inspection planning, preparing, performing and reporting to include coordination of all field work. The team leader is responsible for evaluating all tunnel deficiencies, quality checking the inspection data for accuracy, and ensuring that the tunnel inspection reports are complete, accurate, and legible. The team leader should conduct safety briefings as needed.

The team leader shall provide recommendations for the repair of identified defective items and must initiate appropriate actions when critical findings are discovered.

Refer to the NTIS for the complete requirements. The team leader must be a nationally certified tunnel inspector. Team leaders must always be on site for in-depth inspections. Additionally, the team leader is required to meet at least one of the following:

- Registered professional engineer with at least 6 years of tunnel or bridge inspection experience
- Appropriate combination of education and experience as described in the National Tunnel Inspection Standards (NTIS)

H.5.3.4 IT System Administration (ITSA) Support Staff: The ITSA support staff shall be required to have at least 5 years of system administration experience, a bachelor's degree from an accredited university, with a technical major, such as engineering or computer science, systems administration/system engineer certification in Unix/Linux, Microsoft Office, and Crestron Digital Media Engineer 4K certification (DMC-E-4K), or other comparable IT expertise.

H.5.4 Outside of the Key Personnel, specific staff positions and responsibilities will be developed jointly between the District and the successful Offeror so as to meet the required scope of services for the contract.

**3. Below are responses to questions submitted.**

Q1: Section H.5.3.4 - This key staff role is not defined in Section H.5.2. Please advise if this role is needed in this contract.
**Response: Yes. The key staff role referenced in Section H.5.3.4 is required, and the section has been updated accordingly.**

Q2: Section L.7.2.3, L7.2.5 and L7.2.6 (pages 66-67) does not specify the total page lengths. Can you define the number of pages in each section?
**Response:**

- **L.7.2.3: Total page limit is 50 pages, including SF330 Part I, Part II, and all requirements of Section L.6. Cover pages for each section do not count toward the limit.**
- **L.7.2.5: Provide no more than five (5) example projects.**
- **L.7.2.6: Section H in the SF330 is limited to five (5) pages. Section H must not conflict with the limitations in § L.7. Content should generally include past performance (per § M.2.1.1.4) and additional details supporting the projects listed in SF330 Section F.**

Q3: Do SF330 Part II forms need to be submitted for subconsultants?
**Response: Yes.**

Q4: What additional information is needed within Section H that was not specified in the requirements for Factor 3 (L.6.1.3) and Factor 4 (L.6.1.4)?
**Response: No additional information is required.**

Q5: Does requirement L.10.1 for subconsultants' work history with the Offeror get included in Section H?
**Response: Yes. If the Consultant and subconsultant worked together on any example project, that information shall be included in Section H.**

Q6: Will DDOT allow pages in landscape orientation (11" x 8.5") to accommodate tables in our Section H and Organization Chart?
**Response: Yes, landscape orientation is allowed.**